I. Approval of minutes
II. Katherine Reynolds joins the committee replacing Joan Gallini who is on leave Spring 2001.
III. The following changes in the COE By-Laws are recommended to the COE faculty:

**College of Education By-Laws recommended revisions - Steering Committee 2/27/01**

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Section 2.2 - Appointed Officers:

Current -
A. Officers appointed by the Faculty Chairperson are the Parliamentarian, the Social Committee
B. Chairperson, and any other officer deemed necessary by the Faculty Chairperson.

Recommended -
A. Officers appointed by the Faculty Chairperson are the Parliamentarian and any Other officer deemed necessary by the Faculty Chairperson.

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Current -
F. The Advanced Programs Governance Committee shall be responsible for the review of policies affecting professional education programs included in the Advanced Programs Component of the Professional Education Unit. The APGC meets monthly or as called by the Chairperson. Recommendations are made to the Dean of the College of Education who reviews them and makes recommendations to appropriate university committees and the Provost.

Recommended -
F. The Advanced Programs Governance Committee shall be responsible for the review of policies affecting professional education programs included in the Advanced Programs Component of the Professional Education Unit. The APGC shall receive from the departments and administrative personnel proposals for deletion, new programs, new courses and changes in the advanced graduate programs. The APGC meets monthly or as called by the Chairperson. Recommendations are made to the Dean of the College of Education who reviews them and makes recommendations to appropriate university committees and the Provost.

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Current -
College Steering Committee
— ex-officio: Dean of the College of Education
Recommended -
College Steering Committee
—ex-officio: Dean of the College of Education or designee

Current -
College Faculty Affairs Committee (composed of seven faculty members—two members from EDLP, EDPY, ITE, one from PE; two students; committee terms: two years)

Recommended -
College Faculty Affairs Committee (composed of seven faculty members—two members from EDLP, EDPY, ITE, one from PE; committee terms: two years)

NOTE-
Justification for this recommendation: line 9 of Section 5.3 - Committee Membership: Two student members will serve on the Student Affairs, Basic Programs, and Advance Programs Committees. (No student members are to serve on the College Faculty Affairs Committee.)

Current -
Advanced Programs Governance Committee (composed of seven faculty members — two members from EDLP, ITE, EDPY, one from PE; one graduate student; committee terms: two years for faculty, one year for students)

Recommended -
Advanced Programs Governance Committee (composed of seven faculty members — two members from EDLP, ITE, EDPY, one from PE; two graduate students; committee terms: two years for faculty, one year for students)

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Section 5.4
Current -
Section 5.4 - Standing Committee Officers:

Recommended -
Section 5.4 - Standing Committee Officers and Members:

Current -
Duties of Committee Chair: The chair proposes and guides the work of each committee; prepares a committee report for each faculty meeting; coordinates assignments—coordinators and non designated committee members—within the committee; solicits advice and suggestions from the dean's staff and the faculty. Only tenured faculty may serve as chair.

Recommended -
Duties of Committee Chair : The chair proposes and guides the work of each committee; facilitates the acquisition of student members; coordinates assignments within the committee; and solicits advice and suggestions from the dean's staff and the faculty. Only tenured faculty may serve as chair.
Current -
Currently there are no descriptions of responsibilities for committee members or student members.

Recommended:
Duties of Faculty Committee Members: Committee members represent their departments and are responsible for communicating committee business to department faculty when appropriate and for bringing interests and concerns of their department faculty to the committee.

Duties of Student Committee Members: Student committee members represent the general interests and concerns of students.