College of Education Faculty Meeting  
April 29, 2004  
1:30 p.m. Wardlaw 126

I. Dr. Murray Mitchell called the meeting to order at 1:30 p.m.  
He also announced that the Fall COE meeting will be Friday, August 20, 2004 the day after classes begin.

II. A motion was made by Dr. Ken Stevenson to approve the minutes from the August 18, 2003 College of Education Faculty meeting. The motion was seconded by Dr. Laura Kent. The minutes were approved.

III. Reports from the Associate Deans, Ms. Renee Connelly, & Dr. Ed Dickey  
A. Dr. Mike Seaman announced that all departments have carry over money for the fall. He also announced that all 11 position searches were successful. He said that we have moved solely to the online proposal system for grants. He said we are looking at establishing a grants and contracts office in order to help PI’s with the paperwork involved in their funded projects. Incentive funds also might be possible for those seeking extramural funds. He said those would be announced in a week. Dr. Louise Jennings said that IRB will accept Human Subjects forms online.

B. Dr. Irma VanScy pointed out on the COE homepage where to download forms for work in the College of Education.

C. Ms. Renee Connelly reported from Quality Assurance and Accreditation. She announced that we passed NCATE and that we only have 56 months to go until the next accreditation visit. The last visit was all about “what we know and what we can do”. She recommended that in general we can look at the program assessment plans and stay current with professional associations. With the conceptual framework we can continue to integrate, revise, if necessary and get leftover posters from Renee. She also said that we needed to pick up our NCRATES. She also encouraged us to continue to keep samples of student work & maintain an organization similar to the NCRATE.

Ms. Connelly said we should adhere to what we wrote in NCATE reports and get copies of them from Renee if we need them. She also said that the CHE Recommendation Reports are in. Dr. Van Scoy said that we will have the opportunity to write rejoinders for programs in which there were major concerns. She also said that they would make a formal report this summer based on the feedback from faculty.

D. Dr. Ed Dickey discussed the Quality Assurance Committee. He said that this semester the committee reviewed 18 degree programs. He also said that all
programs will go through this process. The committee will have two members rotating off. He encouraged the members from those departments to consider carefully who will replace them. He showed the timeline for when the different degree programs will be reviewed.

IV. Faculty Award Recognition
Dr. Mitchell asked faculty members to recognize the faculty awardees in front of their peers since many of them were at AERA & CEC for the awards ceremony.

- Dr. Jacque Jacobs recognized Dr. Erik Drasgow as the 2004 George H. Lackey Award for Inspirational Teaching.
- Dr. Diane DeFord recognized Dr. Margaret Gredler as the recipient of the 2004 College of Education Research Award.
- Dr. Harvey Allen recognized Dr. Richard Hult as the recipient of the 2004 College of Education Leonard Maiden Spirit of Service Award.

V. Reports from Department Chairs.

Dr. Mike Welsh reported that the two faculty searches for Educational Leadership and Policies were successful. He reported that the hooding ceremony will be May 7th.

Dr. Jim Carper reported that his full report is on the web. He discussed the achievements of members of the Department of Educational Psychology including paper presentations, books and articles, and external funding. He also emphasized the degree of integration among the three areas of evaluation. He reported that Dr. Mimi Bong resigned her position and now lives and works in South Carolina. He announced the new hires for the fall. He said that EDRM 700 should be taken early on by students in their program.

Dr. Ed Dickey said ditto for Instruction and Teacher Education on achievements. He reported that 19 programs passed NCATE. Two faculty members passed post-tenure review. He discussed the numbers of students for the new undergraduate programs. He discussed advisement issues. He thanked Dr. Peter Werner for all of his work with the undergraduate programs. He reported that all 5 faculty searches were successful. He said that one of the initiatives will be to revise our Med program and then our PhD programs. He also mentioned the Language and Literacy statewide programs and the PDS network. He also said that syllabi for the courses are on the web. Lastly he mentioned work to create living and learning communities on campus.

Dr. Karen French said that 6 of the Physical Education programs went through the Qual Com process. She said that one faculty member in athletic training is leaving but they have made an offer to another. She reported that they are collaborating with athletics to create a training program. She reported a
productive year from her faculty. She said that this is her last meeting as
department chair for Physical Education. She said that Dr. Mitchell will be
taking over as department chair.

VI. Other Reports

College Committees

APGC – Dr. Mitchell reported that they are getting information and reports done
in a timely manner. He said they are trying to be a facilitating committee. Their
first meeting will be August 26th. Anything must be turned in by August 20th. Dr.
Josh Gold will take over as chair of that committee in the Fall. He said that they
are asking the Steering Committee will revisit wording of courses that might be
considered “taboo”. He also said that they are asking Steering Committee to
consider the notion that entire degree programs might be offered through distance
learning and issues related to quality and integrity of the programs.

Basic Programs – Dr. Cheryl Wissick reported that they have finished their work
for the year and also said that this committee aims to facilitate. Dr. Richard Hult
has agreed to call the meeting for the fall.

Faculty Affairs – Dr. Harvey Allen reported that the committee met twice this
year. One issue that came up was the online evaluation system. Another issue
was issues related to the questions on the evaluation instrument. He
recommended an adhoc committee for this duty. The second meeting was related
to selection of the Leonard Maiden Spirit of Service Award.

Steering – Has not met. Dr. Kathy Evans will chair that committee this year.

Student Affairs – Dr. Laura Kent reported that the committee will look at moving
some of the ITE awards to programs within that department so that the committee
will only need to make decisions on scholarships/awards that are for College of
Education.

An acknowledgement of thanks was offered to the Student Affairs committee and
in particular to Dr. Kent for the work involved with the College of Education
awards day event.

Centers and Projects

Dr. Bruce Field thanked the faculty for being so supportive of the PDS initiative.
PDS national profile maintained – 5th Annual conference in FL; 15 educators from
throughout the country starting a National PDS. On the local level, there is an
emphasis on the inquiry projects and integration of technology. He said there
were three problems: disconnect between USC and some of its partner schools,
that some faculty members are working in PDS’s and some are not, and what is the responsibility of the schools and districts in supporting the PDS schools and partnership. He said that there is some revamping that has to be done with the USC – PDS Partnership.

Dr. Jane Zenger gave a report on the Teacher Quality Partners Project which is ending but will continue with carry over money next year. She mentioned several of the initiatives including collaborations with Arts and Sciences faculty members who are doing work in PDS schools. She discussed the TQC website and various research initiatives related to the project.

VII. Old Business – None

VIII. New Business

Dr. Kevin Swick will be the Faculty Chair for 2004-04
Dr. Ellen Potter will be the COE Secretary
Dr. Kathy Evans is the Chair-Elect and will Chair the Steering Committee and will be the COE Member-at-large Faculty Senator

IX. Dean Les Sternberg discussed the new undergraduate programs and that our numbers have far exceeded original expectations and estimates. He said these numbers and VCM have allowed us to add to our faculty base. He said, unlike other colleges at USC, our college is taking the VCM to the departmental level. He also echoed what Dr. Field said about reconceptualizing the PDS partnership, for example, having PDS’s help the partnership in terms of resources as part of their responsibility to the partnership. He discussed the reconceptualization of the ME.d. degree program. He said faculty needs will be determined in the first month next year. He said he wants to be first to the plate. He wants the chairs to get together early to make those determinations. Faculty members who have grants will receive raises while they have the grants and will be tied into time and effort and will be used as an incentive. He said he hopes to have it up and running in the fall.

Dean Sternberg discussed the College of Education strategic plan. He said the COE has six strategic initiatives and that most faculty work is tied into those initiatives. He reported on the Provost search. He then took questions from the faculty.

Jim Carper inquired about incentives for faculty who generate income through teaching large sections. Dean Sternberg responded that due to some institutional constraints, rewards for instructional efforts are largely the responsibility of Department Chairs and some suggestions were made regarding summer compensation.
X. Announcements

Ken Stevenson announced that Anthony Edwards (of the Graduate School) experienced an apartment fire. He is fine, but is assessing what is lost. Ken has made inquiries as to how we might be able to be of some assistance and as he gets information, he will make an announcement to faculty via email.

XI. Good of the Order
There was nothing for the good of the order.

XII. The meeting adjourned at 3:20 p.m.

Respectfully submitted,

Laura B. Kent  04/30/04