Members Present:
Ed Dickey, Chair, ITE Representative
Huynh Huynh, EDST Representative
Eva Monsma, PE Representative
Mary Ann Byrnes, Arts & Sciences Representative
Debbie Donovan, Lexington School District Two Representative
Renee Connolly, COE Dir. Accreditation & Quality Assurance

I. Call Meeting to Order & Approval of May 13, 2005 Minutes
The meeting was called to order at 1:05 p.m. The minutes were approved and accepted.

II. Welcome and QCom Overview – Dr. Ed Dickey, Chair, QCom
Dr. Dickey outlined the importance of this committee and asked for introductions from all members. He took time to remind the attending members of those who were not able to make it to the meeting and what value their role on the committee adds. Dr. Dickey also emphasized the role of the PEU in preparation of educators of all types and levels. He provided a background of how QCom came into existence and its role in ensuring quality among all the programs.

Dr. Dickey informed the committee that each program in the PEU has prepared an assessment plan for its professional association or, for some, a state agency. These plans are written to continually assess the program by collecting data for systematic reviews and necessary updates. He noted that these professional associations and agencies are focused on performance-based data that proves the health of the program and the success of its candidates. In addition he noted two major roles that QCom takes on: reviewing the program’s assessment plan, and ensuring that the plan contains performance-based assessments. Also, QCom will be looking for plans that contain provisions for the systematic review of collected data.

Ms. Byrnes informed the committee what the College of Arts and Sciences will be doing in the future that fits into the kinds of activities that QCom oversees.

III. Review of 2005-2006 Year
Dr. Dickey reviewed the upcoming year’s assessment plans and expectations with the committee members.

He pointed out the examples in the members’ folders of the QCom Review Sheet, the Data Summary Sheet, and the QCom Criteria for Rating Plans. He briefly outlined how a meeting is conducted and what happens during the reviews, including the arrival times for the QCom core committee and the faculty representatives.

He emphasized the importance of sending replacement members if a regular committee member is not able to attend, when appropriate. The schedule for 2005-2006 is listed below.

A. Teaching – Ed.S. Friday, September 30 – 1:30 p.m.
B. Special Education – MAT, MEd, PhD Friday, October 21, 2005 – 1:30 p.m.
C. Early Childhood Education - BA, MAT, MEd, PhD Friday, November 18, 2005 – 1:30 p.m.
D. Elementary Education – BA, MAT, MEd, PhD January 2006, TBA
E. Language & Literacy – MEd, PhD February 2006, TBA
F. Theatre & Speech – MAT March 2006, TBA
G. Library & Information Science – Cert., MLIS, SLIS April 2006, TBA
H. Wrap-up Meeting TBA

IV. Follow-up Reviews
Dr. Dickey reminded the group that the follow up reviews are responsibilities of the returning committee members. Notice of these follow up reviews will be forthcoming.
A. Follow up Reviews from 2003-2004

1. Art Education – BFA, MAT, IMA, MA – “progressing”, revised plan due September 15, 2005
2. Health Education – Certif., MAT – “progressing”, revised plan due November 15, 2005
3. Speech Lang. Path. – MSP, MCD – “meets” criteria, QCom waiting on new plan to be submitted by November 15, 2005
4. Music Education – MME, PhD – revised plan due November 15, 2005
5. School Psychology – PhD – “progressing,” revised plan due November 15, 2005
6. Physical Education – BS, MAT, IMA, MS, PhD – no follow up report submitted during 2004-2005

B. Follow up Reviews from 2004-2005

1. Higher Education & Student Affairs – Cert., MEd, Phd – submit follow up in Spring 2006
2. CAPE – MEd – submit follow up in Spring 2006

The meeting was adjourned at 2:02 p.m.