I. Call to Order – Diane DeFord called the meeting to order at 1:30 p.m.

II. Approval of Minutes of August 23, 2006 (Minutes may be found at: http://www.ed.sc.edu/Documents.asp). Dr. Kuhs and Dr. Mills motioned and seconded to approve the minutes. Minutes were approved unanimously.

III. Reports from Associate Deans

A. Academic and Student Affairs - Associate Dean Irma Van Scoy

1. Program Assessment and Accreditation

   a. Ninety-percent of the revised assessment plans that incorporate the new Conceptual Framework and professional association and state standards have been submitted. Because we have these revised plans and are already collecting and analyzing data on candidate performance, you have been spared some of the work that is being asked of other faculty to provide annual data related to SACS. Renee can put together the information that programs have already filed rather than your having to respond to another request. Through the department chairs, we have asked programs for an updated list of their program changes which is a much abbreviated process in comparison to other units. If you haven’t seen the program change form and think you should have, please see your department chair.

   b. As many of you know, our programs are reviewed either by their professional association or the CHE. In all cases, except where we have brand new faculty, faculty have been to their professional association sessions on writing program reports. Programs have used information from these sessions to guide their data collection. That is very important and we thank you for that. For those programs that are reviewed by the CHE, we are awaiting an update from the CHE on new standards. I did attend one meeting and we should be receiving a draft of the standards. I, and others, have asked for an opportunity for us to provide a feedback on the draft. My plan is to disseminate the draft plan to the faculty for feedback and I hope to get the opportunity to do so.

   c. We are also very happy to see faculty using the Office of Accreditation and Quality Assurance. We have had requests for summarized data from a number of programs that have meetings or retreats this spring and are using that opportunity to look at data to help answer some of the real questions they have about their candidates’ performance.
I have realized some of you do not know Renee Connolly, Director OQA, so I’m asking Renee to stand up and say a few words. (Renee encouraged faculty to keep her office up to date on plans/rubrics and noted that all programs would receive data summaries in the fall.)

d. Here are some of the data that we keep for programs that we will be providing for you. (All programs: program key assessments, exit surveys of students, surveys of graduates 8/03-12/05, standardized test scores, and GPAs; Pre-service programs also receive: ADEPT, disposition ratings, and clinical experience surveys—interns, coaching teachers, and supervisors). In addition, we will share with you data we have been collecting in relation to some of the other components of the strategic plan for the College including faculty perspectives on communication with students and how programs are addressing diversity.

This is our job—get information to faculty so that they can make decisions related to their programs and students.

2. Program Approvals/Updates

a. Since we last met, new EC and Elementary BA programs received national recognition as required by SDE for new programs—congratulations to them.

b. UG program in dance education has been fully approved.

c. UG program in foreign languages has CHE approval and is just waiting on the SBE meeting this summer for final approval.

d. In the College of Education we have approximately 1,000 UG; 300 MAT; 1,000 advanced students.

3. Student Affairs

The OSA is our primary link to the Graduate School and Registrar’s office in terms of student progression issues. They wanted me to thank you for your support in distributing information to students through your courses and referring students to them as needed. Emmie, Rob, Elna, and their staff members do a fantastic job of keeping on policies and procedures and helping students and faculty through those issues.

Finally, please do not hesitate to come and talk with me about course/programs issues, student concerns, and other academic issues. It really helps me to stay informed to hear what is happening in relation to students and programs throughout the college. One of my areas of concerns is our consistency in dealing with plagiarism or other academic responsibility issues. If you have questions or a particular circumstance that arises, please feel free to talk with me.

That’s all I have unless you have any questions. . . Have a great summer!
B. Administration and Research - Associate Dean Mike Seaman

1. Facilities

This year we spent the major portion of our facilities enhancements budget on improvements in the Blatt Physical Education Center. We renovated three classrooms and added technology enhancements. We also constructed new offices needed due to an increase in the number of faculty members in Athletic Training.

A big issue remaining is the space crunch in Wardlaw. Although I have determined that there is enough room to house everyone in Wardlaw, it is becoming difficult to keep programs together. We could do a complete change in organization of the building, but at this point I am not moving in that direction. In Administrative Council there has been discussion about possibly reorganizing the building, but at the current time I have decided not to move us in that direction. Negotiations are ongoing for additional space outside of Wardlaw.

2. Budget

The College has submitted a new fee request for students who are enrolled in clinical experiences. This fee has become necessary due to the cost of placing students, including travel to sites, accreditation requirements, and supervision.

We submitted a balanced budget for FY2008. The total budget is approximately $22 million. On the income side this includes $8 million in University allocations, $12 million from tuition, and a $2 million carry forward from the current fiscal year. Expenses include $11 million in salaries, $7 million in University “tax,” $3 million in operating costs, and $1 million in discretionary funds (1/2 given to departments and 1/2 retained by the College).

3. Faculty Recruitment

We conducted a total of 14 searches this year. Of the 8 tenure-track faculty searches, we were successful in filling 6 positions and unsuccessful in 2 other positions. Of the 6 clinical faculty searches (3 full-time and 3 part-time positions), we were successful in 5 of the searches and a 6th search is ongoing. The institutions represented by our new tenure-track faculty are the University of North Carolina, the University of Wisconsin, Penn State University, and the University of South Carolina. The institutions represented by our new clinical faculty members are the University of Illinois, the University of Florida, and Boston University.

4. Grants & Contracts

In fiscal year 05-06 we submitted 61 proposals for a total request of $4.9 million. In fiscal year 06-07, up to today, we have submitted 77 proposals for a total request of $5.1 million. In fiscal year 05-06 our total new funding was $4.0 million for 66 projects. In FY 06-07 we have received $4.5 million for 61 projects.
5. **Strategic Plan**

Our *Blueprint for Quality Assurance* has been submitted and accepted by the University. I will be putting this online within a day or two. The good news is that we have made much progress in our action plans for each of our goals. The bad news is that we are still short of where we stated we would be by this time. Our eight goals in the *Blueprint* define much of our collective work, so I urge you to read this plan if you have not done so already.

IV. **Reports from Department Chairs**

A. **Educational Leadership and Policies - Ken Stevenson**

1. 2 new faculty members (HESA program).
2. Richard Wertz is leaving after fulfilling one additional year of service.
3. Jean Norman is retiring after 20 years.
4. 11 refereed journal articles, 3 books, and numerous other publications from faculty.
5. Finishing first full cycle of blended model.
6. Finishing cycles 4 and 5 of outreach programs at the technical schools.
7. Office of International and Comparative Education program has been initiated.
8. Thanked everyone for attending department tailgating and teas.
9. Dr. Chaddock has recently been elected to the University T & P committee.

B. **Instruction and Teacher Education – Ed Dickey**

1. ITE-Recognized 8 new faculty (2006-2007); hired 5 new faculty members for next year, 2 failed searches, searching for secondary social studies and middle level.
2. Diane DeFord and Mary Styslinger have been awarded sabbaticals for the fall.
3. Recognized those who had completed 10, 20, and 30 years of service.
4. Thanked the faculty from all departments for supporting him in his role as department chair, specifically the department chairs and deans; thanked Joyce Crosby for her assistance in his role as department chair.

C. **Physical Education - Murray Mitchell**

1. Thanked the faculty and administration for their support to him as department Chair.
2. Hired 2 new clinical faculty for fall 2007; recognized the three faculty who began in the fall 2006.
3. Jim Mensch secured 1 million service grant with Fort Jackson.
4. Judy Rink – working on childhood obesity research in the public schools.
5. Personnel changes-Eva Monsma has been awarded associate professor, Jim Mensch-clinical associate professor.
6. Two graduate students have been awarded national awards.
7. Renovations in office/classroom space has proceeded in Blatt.
D. Educational Studies - Alan Wieder

1. Two new faculty have been hired to begin in fall 2007.
2. Donna Gibson has become tenure-track faculty as of January 2007.
3. Craig Kridel and Mitch Yell will be appointed to endowed university chairs.
4. COE Alliance for Diversity and Social Justice-inaugural meeting was this morning (with over 20 in attendance).

V. Other Reports

A. College Committees

1. Advanced Programs Governance - Katherine Chaddock
   -Approved several curriculum changes
   -Chair, Bud Hult for 2007-2008

2. Basic Programs Curriculum – Kellah Eden
   -Approved several curriculum changes

3. Faculty Affairs – Heidi Mills
   -Fall 2006, sponsored the faculty reception at Nona’s.
   -Based on survey feedback, held T & P meeting for new faculty with the dean.
   -Mitch Yell was selected for the Service Award.
   -Examination of APR for clinical faculty (Lynda Nilges).

4. Steering – Lynda Nilges
   -Vote on Change in the COE By-Laws-to be more inclusive of the wide-range of varying types of faculty (see attached). The changes were made following work by a subcommittee of the COE Faculty Affairs Committee which asked the Steering Committee to draft the By-laws revision.

   Following some discussion
   -Section 1.1-Section was approved unanimously.
   -Section 1.2-Section was approved unanimously.
   -Section entitled, “College Steering Committee”- approved with 1 opposed.
   -Section 5.4-Section approved with three opposed.

5. Student Affairs – Michelle Maher and Panayiotis Doutis
   -Not many applications for student scholarships, need to better advertise

6. PEU Committee Quality Assurance - Ken Stevenson, Chair
   -Review 14 different assessment plans and in process 23 revised assessment plans by the end of May 2007. Will send out specific recommendations for improvement of assessment plans in the near future (that the committee has compiled in the past year).
   -Recognized the members of the committee.

7. Office of School-University Partnerships - Bruce Field
   -No report
VI. Old Business

No old business reported

VII. New Business

No new business reported.

VIII. Dialogue - Dean Les Sternberg

Blueprint for Quality Enhancement

1. Will be identifying a few programs to submit for national recognition (Language and Literacy, Special Education).

2. Identifying 3-5 critical areas of need in the state with the college addressing these needs (i.e., 5 failing schools in Richland 1).


4. Motto: Challenging the status quo: Exceeding expectations!

IX. Announcements

Acknowledged Dr. Dickey’s work as department chair.

X. Good of the Order

Chester Travelstead Room is open to all and any person in the College of Education, encourage use for doctoral dissertation proposal and defense seminars. Honors his memory when used (Craig Kridel).

XI. Adjournment

Adjourned at 3:15 p.m.

Respectfully submitted,

Donna M. Gibson
Assistant Professor
Counselor Education