College of Education Faculty Meeting  
April 29, 2005  
1:30 p.m. Wardlaw 126  

Call to Order  
Dr. Kevin Swick called the meeting to order at 1:30 p.m.

Approval of Minutes of August 20, 2004  
Dr. Swick asked for a motion to approve the minutes of the meeting of August 20, 2004.  
Dr. Gary Miller moved to approve and Dr. Murray Mitchell seconded the motion. The minutes were approved as presented.

Reports from the Associate Deans  
Administration and Research – Associate Dean Mike Seaman  
Dr. Mike Seaman announced that he will put additional information on web regarding the announcements he would make, and that he would update Monday Matters more regularly. He announced that the results of surveys on College Offices would not be made public, but would go to directors of the offices evaluated. He described a number of changes and initiatives offices are taking in response to survey responses, and said that consistently positive comments on staff members will be used for salary decisions.

Dr. Seaman announced that a grants coordinator for the college had not been selected, in part to delay in approving the position at the state level and in part because additional applicants were solicited from new sources. Dr. Diane Monrad is chairing the search committee for this position’

Dr. Seaman further announced that revisions are now in place for online course evaluations. Questions, including open-ended questions, can now be added, either for individual courses or for departments. Training will be available.

Dr. Seaman announced that the need for dual employment paperwork to now include a memo that the work is outside the scope of usual activities is due to a mandate from the Provost. He also announced that the policy on research supplements is also being revised. Faculty workload adjustments may also be made, but workload oversight is done by department chairs.

The College has filled 13 out of 14 faculty slots for which searches are being conducted, and the College is working on the final one, in addition to recruitment for two senior positions being underway.

Dr. Seaman said that faculty salary adjustments will reflect the emphasis on being entrepreneurial. He said that that the fact that recruiting top faculty was creating compression issues creates a positive need to increase salaries. The budget for the next fiscal year includes $100,000 to $150,000 for the purpose of increasing the salary base as part of a planned 3 to 5 year effort. Information used to make salary decisions will include statistical models which look for outliers when predicted salaries are based on various factors, such as APR ratings and Department Chair ratings.
In response to Dr. Seaman’s opening the floor for questions, Dr. Peggy Gredler raised the issue of validity of the items on the faculty evaluation instrument. Dr. Seaman responded that he had brought such issues to the Faculty Affairs Committee. Dr. Heidi Mills of the Faculty Affairs Committee said that the Committee considers this unfinished business and will return to it. She added that some questions are required.

Academic and Student Affairs – Associate Dean Irma Van Scoy
Accreditation Update - Associate Dean Irma Van Scoy and Renee Connolly

Dr. Irma Van Scoy thanked the Office of Student Affairs and the Office of School-University Partnerships and of Undergraduate Experiences for dealing with the large influx of undergraduate students. She also thanked Committee Members and Chairs, and especially the APGC, which had suggested that she email new policies from the Graduate School rather than present them at the meeting.

Dr. Van Scoy described the accreditation cycle. The next visit will be in 2010, with 3 years of data needed for the program reports needed in 2009. This means that we will need to demonstrate our collection of revised data starting in Fall of 2006. We need to decide if we want to revise our conceptual framework, and we must modify our dispositions measure, follow through on the diversity plan we created in 2003, and examine and expand our faculty development plan. Dr. Van Scoy will form task forces to work on the transition to new ways of collecting data. She urged faculty to stay familiar with their professional associations’ standards and assessments. She announced that the State Department of Education will have a workshop on June 14 on teacher portfolios. The college needs to demonstrate fairness and reliability in assignments and assessments, with multiple sections needing key assessments while maintaining academic freedom. CHE requirements include tracking candidate accomplishments and providing them with opportunities to learn how to teach undergraduates.

Renee Connolly announced that her office is continuing to work on a database with student affairs, and will have data summary reports for all PEU units by the end of summer 2005, based on assessment and admission plans. This data will be useful for making program changes. A web-based system is being planned, for which the accreditation office will key in some data but programs can also enter data and print reports. This is expected to be fully implemented by Fall 06.

Dr. Cheryl Wissick described her experience with the QCOMM procedure as useful in helping her program to think about how to more effectively implement their evaluation plan and align various Professional Organization standards.

Reports from Department Chairs

Dr. Mike Welsh said that an examination of data on the Department of Educational Leadership and Policies revealed that student enrollments, evaluations, and scholarly and grant activities were all up. He congratulated Dr. Susan Schramm-Pate on winning the George Lackey Inspirational Teaching award, and announced successful leadership programs Dr. Sandra Lindsay is overseeing and policy studies programs under Dr. Diane Monrad.

Dr. Ed Dickey announced that the Department of Instruction and Teacher Education has nineteen degree programs, thirty faculty members, and now close to 600 undergraduate
majors. He described initiatives (some completed) by Dr. Jon Singer, Dr. Teri Kuhs and Dr. Jane Zenger, Dr. Diane DeFord and Dr. Diane Stephens, and a new project on teacher diversity with two-year colleges which Dr. Teri Kuhs and Dr. Jane Zenger are working on. He noted the Gateway Child Development Center and PDS Research work. He announced that five new faculty have been hired for fall, and that the department is working on searches for an additional clinical position and for the Moore Child Advocacy position. He further announced that masters programs in teaching were being revised to replace older programs. He congratulated Dr. Nancy Freeman on winning the Len Maiden Spirit of Service Award and thanked Dr. Peter Werner for his work with advising undergraduate students and Dr. Heidi Mills for her work on the search for the Moore professorship position. He further announced that a reorganization of the department is being considered.

Dr. Murray Mitchell thanked Dr. Peter Werner for his assistance on policy issues related to health betterment through Physical Education. He said that the program in athletic training is a growing and nationally needed program, and that the department is working on securing funding opportunities and planning new courses for the degree program. He further announced new faculty which will come in the fall.

Dr. Jim Carper announced that his department had changed its name to the Department of Educational Studies. He reported that his department had been quite productive, and congratulated Dr. Alan Wieder for winning the College Research award and Dr. Mitch Yell and Dr. Josh Gold for their accomplishments. He reported that efforts to recruit new faculty members had been successful.

Other Reports

College Committees

Dr. Josh Gold announced that the Advanced Programs Governance Committee had completed its work and that Dr. Katherine Chaddock will be the new chair.

Dr. Ken Stevenson announced that the Basic Programs Curriculum Committee had completed its work.

Dr. Heidi Mills noted that the Faculty Affairs Committee had reported on its work during the presentation of Associate Dean Mike Seaman.

Dr. Kathy Evans thanked the members of the Steering Committee for their work.

Dr. Cheryl Wissick said that the Student Affairs Committee had placed the names of those who won College awards on its web page.

PEU Committee

Dr. Ed Dickey noted that the Quality Assurance Committee would have a rotation in membership for the fall, but that he will start another term as chair. He announced that the committee had reviewed seventeen programs, and noted several needs related to systematic data collection, analysis, storage, and application of rubrics. He listed programs that will be reviewed in the next 2 years, and said programs will be given notice of upcoming reviews six months in advance.
Office of School-University Partnerships

Dr. Bruce Field reporting for the School University partnerships, noted that not all the schools with which the College works are in the PDS network. He announced a plan to establish a new network, “PDS 2” as well as a network of “Partner Sites.” Partner schools will provide placements for preservice teachers, while being a PDS 2 school will involve higher levels of university, district, and school commitments and benefits. Schools interested in becoming Professional Development Schools should submit an application for a 3-year renewable term. Specific criteria have been established for PDS 2 schools. Dr. Field reported that the 2005 PDS National Conference in Orlando was successful, and that a new National Association for Professional Development Schools had been formed. Dr. Field was elected president of the group, and Bryan Burgin was elected treasurer. The group will have a refereed journal and a website, and Dr. Field distributed copies of the group’s newsletter. Dr. Field also announced that the National Network for Educational Renewal will hold its conference at Myrtle Beach in October. He reported that for Fall 2005 the office would place 100 students in their final semester internships, 200 students in their next to final internships, and 1000 students in practica.

Update On Private Support To The College

Chris Beckham stated that the college had obtained information on the giving capacity of all alumni in order to ascertain who should be solicited for support. He stressed the importance of faculty in generating private support, urging them to be thinking of projects and donors to suggest in response to Dean Sternberg’s email. He asked faculty to consider former students who might provide support.

Old Business

There was no old business.

New Business

Dr. Kathy Evans, Chair of the Steering Committee, presented the Amendments to the College of Education By-Laws, which had earlier been distributed to the faculty.

Dr. Ken Stevenson moved that the amendment regarding Graduate Faculty membership be adopted. The motion passed unanimously.

Dr. Jim Carper moved that the amendment regarding Undergraduate Faculty voting rights be adopted. The motion passed unanimously.

Dr. Nancy Freeman moved that the amendment regarding Graduate Faculty voting rights be adopted. The motion passed unanimously.

Dr. Ed Dickey moved that the amendment regarding the College Steering Committee be adopted. The motion passed unanimously.

Dr. Murray Mitchell moved that the amendment regarding the College Student Affairs Committee be adopted. The motion passed unanimously.

Dr. Gary Miller moved that the amendment regarding the duties of Committee Secretary be adopted. The motion passed unanimously.
Dr. Jim Carper moved that the amendment regarding Committee Membership, which substitutes the name Department of Educational Studies for the Department of Educational Psychology, in the 5 instances in which it appears, be adopted. The motion passed unanimously.

Dr. Robert Johnson introduced the Director of the Office of the Program Evaluation, Tammiee Dickenson.

Dialogue – Dean Les Sternberg
Dean Sternberg thanked the faculty for their productivity and for their work on the undergraduate program, noting that the new budgeting system is advantageous for the college. He asked that faculty supply him with information that will be useful in the Capital Campaign by May 6. He mentioned the “Grow Your Own Leaders” program which he and Dr. Sandra Lindsey had just presented to the Board of Trustees, and thanked Dr. Jim Mensch for his work on sponsorships for the Athletic Training degree. He also expressed pride in the M.Ed. in teaching, and noted that faculty needed to be responsive to NCATE’s focus on more relevant and accurate assessments.

Announcements
Dr. Irma Van Scoy reminded faculty to vote for Dr. Josh Gold for Graduate Council.

Good of the Order
There were no statements for the good of the order.

Adjournment
The meeting adjourned at 3:20 p. m.

Respectfully submitted,

Ellen Potter, Secretary
May 26, 2005