I. Minutes of April 26, 2004 and October 27, 2004 meetings: Both sets of minutes were approved.

II. Next Meeting Date: The next meeting of BPCC is set for Wednesday, December 8, at noon.

III. Old Business.
   a. Student Representatives to BPCC: Dr. Kathleen Marshall reported that Dana Siau has agreed to serve as a student representative on the committee. Dr. Marshall is working to secure a second student member as well. Dr. Stevenson will notify Dr. Cathy Evans, chair of the COE Steering Committee, of the two student appointees. Dr. Marshall will provide Dr. Stevenson with the email addresses of the new student representatives so that they can receive committee agendas, minutes, etc.

IV. New Business: Course Change Proposals
   a. PEDU 300: Update of course title and course description to reflect current course content. Approved with the recommendation that the proposal include a new syllabus reflecting the course content before it moves to the next stage of the review process.
   b. M.T. in Secondary Education: a) Rewrite of the Bulletin description to exclude reference to foreign language because now certification in foreign language is K-12, not secondary and b) Inclusion of EDEX 640 as a Professional Education Course elective. Approved with the recommendation that the Secondary Education faculty discuss with Dr. Ellen Potter whether EDPY 707 (instead of the listed 706) be specified as one of the Professional Education Course offerings.
   c. M.A.T. in Secondary Education. a) Rewrite of the Bulletin description to exclude reference to foreign language, theatre, and health because certification now in those fields is K-12, not secondary, b) Addition/specification of Professional Education Course options, and c) new Bulletin statements for the M.A.T. in Theater, Foreign Language, and Health. Approved a) with the stipulation that a letter of support must be provided from the Theater Program before the proposal goes forward and b) with the request that minor editorial errors be removed from the proposal.
   d. Notification of BPCC action to those bringing proposals to the Committee: Dr. Stevenson will copy the Contact Person for proposals and provide them a copy of the minutes related to the meeting in which their proposal was reviewed. He will offer to provide assistance with any changes the committee recommends or requires.
V. Associate Dean’s Report
   a. Dr. VanScoy reported that Cynthia Colbert is the new Director of the M.A.T. Program. Dr. VanScoy reviewed the job role of the Director with the committee.
   b. Dr. VanScoy announced that Emmie May of the Office of Student Affairs would be joining the committee in an ex officio capacity to be of assistance as the committee reviews proposals.

VI. In Attendance

Submitted by: Ken Stevenson (11/17/04)