Basic Programs Curriculum Committee Meeting
October 8, 2008 11:00 AM
Dean’s Conference Room

Members in attendance: Irma Van Scoy (Associate Dean) Lynn Harrill, Joe Flora, Amy Donnelly, Emmie May, Rob Dedmon, Kathy Evans, Jeanna Rathel, Ken Vogler, Collin Webster, Lynda Tilley

Joe called the meeting called to order.

I. The minutes of the September 10, 2008 meeting were approved

II. New Business

- Due to conflicts, meeting times and dates were revisited. The committee agreed to the following meeting dates at 11 AM: Nov 12, Dec 3, Jan 21, Feb 18, Mar 11, April 15

- Amy reported that students, Alex Steedly and Katie LeBlanc, declined to serve as representatives due to scheduling conflicts.

- Collin volunteered to seek student representatives.

III. Curriculum Changes

- Cheryl Wissick presented MAT Special Education course change proposals and answered committee members’ questions. The course changes dealt with course title changes EDEX 615, EDEX 659, and EDEX 685, revising course goals and language to reflect current content and terminology used in special education as well as providing students with options congruent with the track of special education which focuses their programs of study.

- The committee approved the changes suggested for EDEX 615, EDEX 659, and EDEX 685 with the following recommendations: 1) resubmit changes using the standard two-column format, underlining changes, and 2) revise the title of EDEX 615 to reflect current language as well as the rationale.

IV. Associate Dean’s Report

- Irma requested feedback regarding the use of our new electronic system for sharing committee agenda and course proposals. Committee members suggested that 1) the tables be revised to add clarity and 2) that the body of emails reminding members of meetings list the link to the course proposals, along with the courses proposed for review.

- Irma shared that program areas might be interested in knowing that representatives from SDE and CHE will visit the COE this month in preparation for our October, 2010 NCATE visit. Our colleges having programs reviewed are visited 2 years in advance of reviews in an effort to come to agreement on the programs reviewed. Program reports are due August 1, 2009.

V. Good of the Order

- Rob requested clarification on the wording used to approve course proposals. Irma replied that our minutes should read “approved with the following recommendations.”

- Committee chairs should make sure the program submitting proposals makes recommended changes before signing off.

Next Meeting:
- November 12, 2008 11AM - Dean’s Conference Room