Members Present: Katherine Chaddock, Rebecca Cibic (student representative), Leigh D’Amico (student representatives), Karen French, Josh Gold (chair), Teri Kuhs, Ji-Yeon Lee, Elna Moses, Irma Van Scoy (ex-officio)
Others in Present: Ed Dickey, James Mensch, Mike Welsh, George Wham

The meeting was called to order by the chair at 2:30pm.

I. The minutes of the meeting on September 30, 2004, were approved.

II. Old Business: There were no items under Old Business.

III. New Business: The following course change proposals were reviewed by the committee:
   a. EDCO 690/723/890: Once Michelle Maher’s e-mail is received by the Chair, the course deletions will be considered approved and then forwarded to the Associate Dean.
   b. EDCS 701: The following changes are recommended by the committee: 1) use the same course title for cross-listing; 2) take off – (minus) grades and add a F from/to the grade requirements; 3) reword some of the justifications to emphasize the study of Feminism without implying advocacy; 4) specify the intended audience; 5) explain why the course needs to be added to the curriculum and how it will be used in the program; and 6) include week by week learning activities and topics. The Chair will contact the instructor to inform the committee’s recommendations.
   c. M.S. in Physical Education Curriculum Change: The proposed additional specializations to the existing curriculum have been approved by the committee. Once a few typos have been fixed, the proposal changes will be forwarded to the Associate Dean.
   d. EDLP 757: The course suffix needs to be changed from “I/II” to “a/b” (i.e., EDLP 757a and EDLP 757b). The committee will hold off its decision until Irma Van Scoy checks with the Graduate School whether a syllabus is needed for bulletin changes.
   e. EDIT 656/690/890: The proposals of EDIT courses have been approved.

IV. Associate Dean’s Report:
   a. Academic Forgiveness Policy: The consensus among the committee was that what counts for student GPA should also count toward the completion of their degree programs.
   b. GRAD 800: Several committee members expressed their concerns about mandating GRAD800 as it might be competing with existing courses offered by the academic units.
c. Irma Van Scoy asked if the committee wished to have course deletion requests continue to go through the committee, or have deletion handled administratively. The committee indicated it wanted deletion requests to continue come before APGC.

V. Good of the Order: There were no items under Good of the Order and the meeting was adjourned at 3:50pm.

VI. Next Meeting: TBA (by Holly Rauch)

Respectfully submitted,

Ji-Yeon Lee, Secretary