College of Education
Advanced Program Governance Committee
Minutes of September 29, 2005

Attending: Katherine Chaddock (chair), Ji Yeon Lee, Robert Johnson, Teri Kuhs, Zack Kelehear, Irma Van Scoy, Leigh D’Amico

1. Minutes of April 28, 2005 – Approved with a correction to item 4C: “Sara Blitz” should be “Sara Biltz”.

2. Procedure for minutes this year;
   a) Secretary will give minutes to Holly Rauch.
   b) Holly will type them and post a draft to the web.
   c) Holly will send draft to secretary, chair, and Irma Van Scoy.
   d) Revisions will be returned to Holly.
   e) After next meeting, the approved minutes will replace the draft on the web.

3. Future Meetings:
   October 26 – 12:00 – Wednesday
   November 16 – 9:00 – Wednesday
   December 12 – 9:00 – Monday

   Holly Rauch will be asked to reserve the room. Spring meeting dates will be established at the October meeting.

4. Due dates for proposals:

   Proposals will be due on October 7 for consideration in October. Thereafter, the first of each month will be the due date for proposals to be considered by the committee that month.

5. Old business: None.


7. Associate Dean’s Report:
   a) Holly is checking up on our proposals that were approved by APGC but show no further action.
   b) TOEFL test has been changed and the scale has been changed. Graduate Council is requesting faculty input about setting the USC criteria.
      i. Recommendation: In addition to the cut-off for admission there should be a higher cut-off on the speaking portion of the test for Teaching Assistants.
      ii. Irma will forward the PowerPoint from Anthony Edwards to APGC providing further information.
iii. The COE feels the Graduate School should conduct the appropriate research to establish a cut-off considering appropriate methods of standard-setting. Faculty who have expertise in this area could advise such an effort. Irma will communicate this recommendation to the Graduate School. Robert Johnson is willing to provide further information to the Graduate School, if needed.

c) Dr. Raphael Alvarado was hired to be director of the Center for Teaching and Technology. Two strands – Pedagogy and Technology will be the focus of this Center’s support to faculty. Faculty are asked to respond to solicitations for information and to invitations to activities of the center. Irma is going to arrange for Dr. Alvarado to meet with a small group of COE faculty to discuss the vision for future support services that might be offered by the Center.

Respectfully submitted,

Theresa Kuhs