Members Present: Lorin Anderson, Karen French, Josh Gold (chair), Ji-Yeon Lee, Diane Stephens, Rhonda Rebecca Cibic (student representative), Leigh D’Amico (student representatives), and Irma Van Scoy (ex-officio)

Others in Attendance: Elna Moses, Rhonda Jeffries

The meeting was called to order by the chair at 2:30pm. Two student representatives, Rebecca Cibic and Lee D’Amico, were welcomed to the meeting and introduced themselves to the committee.

The minutes of the meeting on August 26, 2004, were approved.

Under Old Business, the chair reported to the committee that he has yet to receive a supporting letter for the curriculum and bulletin changes for the M.T. in Secondary Education. As a courtesy, he will send a reminder to the Chair of Instruction and Teacher Education.

Under New Business, the committee reviewed the Technology Assisted Delivery Proposals for M.Ed. in CAPE and Ed.D. in Curriculum Studies. Irma Van Scoy reviewed last year’s APGC decision that individual courses proposed for technology-assisted delivery can be approved by the Associate Dean with notification to APGC, but that requests for entire programs to be offered through technology-assisted delivery would still be reviewed by the appropriate curriculum committee (APGC/BPCC).

Diane Stephens brought up the issues related to the rigor and the instructor’s involvement in distance courses. Rhonda Jeffries and Lorin Anderson assured the committee that, although the instructor’s interactions with students will be mediated by various technologies, the distance courses would maintain the same level of academic rigor and close faculty-student interactions as other face-to-face courses. The chair pointed out that the grading scale in some of the course proposals would have to include grades below C to conform to the Graduate School grading policies.

It was recommended by the committee that revisions in grading scales are made and forwarded to the chair. Once the revisions have been received, the curriculum changes will be considered approved and then forwarded to the Associate Dean.

Also under New Business, Irma Van Scoy brought up the issue of whether or not old courses that are recommended for deletion to “clean up” University records need to go through APGC/BPCC. The committee has decided that it would continue to review each course before its removal from the bulletin and/or registrar’s records. (All courses associated with initial certification programs will be forwarded to the Basic Program Committee.)

There were no items under Good of the Order and the meeting was adjourned at 3:10pm.

The next committee meeting is scheduled on October 28th at 2:30pm.

Respectfully submitted,

Ji-Yeon Lee, Secretary