College of Education
Advanced Programs Governance Committee
August 26, 2004

Members Present: Lorin Anderson, Katherine Chaddock, Karen French, Josh Gold, Ji-Yeon Lee, and Diane Stephens
Others in Attendance: Elna Moses, Irma Van Scoy (Ex-officio), Jane White

The meeting was called to order by the Chair, Josh Gold, at 2:00pm.

After a brief introduction of each member on the committee, there was a discussion of the APGC purpose and operating procedures led by Irma Van Scoy. COE By-Laws, Article V on committees defines the duties of APGC as reviewing policies affecting the Advanced Programs Component of the Professional Education Unit, as well as approving course/curriculum changes. A committee discussion included the possibility of exploring whether the committee should review all graduate programs and have its name changed accordingly. It was agreed the APGC Chair will bring this issue to the College Steering Committee.

For the remainder of the semester, the APGC will meet on the following Thursdays at 2:30pm: September 30, October 28, and November 18. Any business requiring the attention of the APGC must be received by the Dean's Office by the 5th of each month. Chairman Josh Gold will send an e-mail announcement to the COE faculty with notification of the deadlines.

The minutes of the meeting on April 22, 2004, were approved.

Under Old Business, the committee reviewed a Graduate Bulletin change proposal for the M.Ed. in CAPE brought up by Lorin Anderson. The proposal was related to program changes approved for the program in Spring 2004. The committee voted to approve the current proposal, changing the wording “Community and Adult Programs in Education” to “Curriculum and Adult Programs in Education” with the minor revision of changing the wording in the first sentence of the description to match the wording in the proposed title (i.e., excluding the word “community” and including “curriculum”). Once the Chair receives the revised paperwork from Lorin Anderson, he will forward the approved proposal to the Associate Dean’s Office.

Under New Business, the committee considered a faculty motion (curriculum and bulletin changes for the M.T. in Secondary Education) by Jane White. The changes were needed as the certification requirements for foreign language education have been changed to K-12 and are no longer appropriate for inclusion within Secondary Education Programs. It was recommended that, conditional on the receipt of a letter of support from the Chairperson of the Foreign Languages Department, the Chair will sign and forward the paperwork onto Irma Van Scoy.
Also under New Business, Chairman Josh Gold pointed out that the committee needs two student representatives for the next meeting. It was clarified that it is the COE Steering Committee’s responsibility to assign student representatives. It was decided that APGC will identify 2 potential student members and request formal approval of these students by the Steering Committee. Lorin Anderson recommended Leigh D’amico and Diane Stephens agreed to recommend another student. The Chair will request the recognition of the identified students as APGC student representatives and invite the students to the next APGC meeting.

There were no items under Good of the Order and the meeting was adjourned at 3:20pm.

The next committee meeting is scheduled on September 30th at 2:30pm.

Respectfully submitted,

Ji-Yeon Lee, Secretary