Advanced Programs Governance Committee

Minutes of the December 12, 2002 Meeting

Members Present: Mimi Bong, Mac Brown, Ed Dickey, Michelle Maher, Gary Miller (Chair), Murray Mitchell, and ex-officio, Irma Van Scoy. Meeting called to order at 11:00 a.m.

1. Minutes of the November 13 meeting were unanimously approved without changes.

2. The Education Psychology curriculum change request was approved, pending friendly amendments to the format (entries to appear exactly as they presently appear in the Graduate Bulletin, and exactly as they are to be when changed). A tracking sheet to reflect all appropriate signatures would also be added. These amendments would be forwarded to Dr. Miller for signature.

3. The status of the proposal for the non-degree credit limit being raised to 12 hours prior to formal program admission was discussed. A sub-committee of Graduate Council has informally discussed the idea and appears supportive. Key concerns appear to surround the potential for students to enter programs through the “backdoor” (e.g., good grades on required courses without formal test score minimums); and anxiety over students completing as much as one-third of their program of study without benefit of advising. In light of these concerns, an amendment to the wording of the proposal was offered to read as follows:

   - “Up to 12 hours of USC course work taken in non-degree status, if it is relevant to the program, may be applied to a program of study if approved by a student’s advisor.”
   - A further recommendation was that the rationale be edited to reflect this wording change. Something like: “This proposal is intended to bring the policy for non-degree credit taken at USC into alignment with credits accepted for transfer from other institutions.”
   - Dr. Van Scoy will forward an appropriately revised proposal for further consideration by APGC.

4. Revisions to the Policies and Procedures document were discussed. Ms. Moses and Dr. Van Scoy will provide appropriate policies and procedures paperwork to the Chair, Dr. Miller, for dissemination at the Spring COE faculty meeting.

5. The concept of internal changes within departments coming before the APGC, en route to being on file in the appropriate office within the College (in most cases, the Office of Student Affairs) was discussed. Concerns were raised about increasing levels of bureaucracy versus finding a way to ensure that all departments are informed of what is going on in our own College. No action was taken.

6. Meeting dates for the Spring Semester were established, with the request that meetings be held to 60 minutes. Dates are as follows

   - Wednesday, January 15, 9:00 a.m. - Wardlaw 272
   - Wednesday, February 12, 9:00 a.m. - Wardlaw 272
   - Wednesday, March 19, 9:00 a.m. - Wardlaw 272
• Wednesday, April 16, 9:00 a.m. - Wardlaw 272

The meeting adjourned at 12:05 p.m.

Minutes respectfully submitted by Murray Mitchell