Administrative Council
Minutes
March 19, 2003


1. Potential Carnegie Funding: Dr. Sternberg made an announcement regarding continued efforts in relation to potentially obtaining a Carnegie Foundation grant. We have received information that the Carnegie Foundation will no longer consider consortial arrangements, such as the one we originally proposed with the SC State Department of Education. However, Dr. Sternberg has enlisted the help of Dr. Sorenson who has sent a letter to Dan Fallon (Carnegie) explaining that the University would be willing to commit substantial support in the event that the Carnegie Foundation selected USC as one of its “Teachers For a New Era” development sites.

2. University and COE Budgets: Dr. Sternberg shared information concerning the projected budget for the University for fiscal year 2003-04. The Council discussed how to approach the budget within the College of Education.

3. COE Departmental Budgets: Dr. Seaman distributed worksheets to department chairs to provide a framework for developing departmental budgets and provided deadlines for different steps in the process through June 2003.

4. USC Showcase: Dr. Van Scoy noted that Gloria will be sending out a message to dept. chairs requesting the names and times faculty will attend Showcase. Dept. chairs were asked to respond as soon as possible.

5. NCATE: Dr. Van Scoy noted that Dr. Field would be sending out a list of questions for all departments related to clinical experiences with a deadline for return. It is important that he receive this information as requested.

6. Meeting was adjourned at 11:40.