



# SCHEDULE EXCEPTION REQUEST

# SER

USC Columbia, Lancaster, Salkehatchie, Sumter & Union campuses

**INSTRUCTIONS:** Schedule exceptions will be granted in a given semester for justifiable reasons as approved by the instructor's departmental chair and academic dean. This form should be completed if the class will have an irregular meeting schedule; if the class meets over a period longer or shorter than the regular term; or if the class has a beginning and/or ending date different from the regular term. Each single credit hour must comprise 14 contact hours spread over at least one week. A 2-credit hour course must comprise 28 contact hours spread over at least two weeks; 3 credits must comprise 42 contact hours over at least three weeks. Final exams and breaks may not count as class meeting time. This form is available online at [www.sc.edu/provost/acadprog](http://www.sc.edu/provost/acadprog).

Date: August 2, 2011 Campus: USC Columbia

College/School: Education

Department (if applicable): Instruction and Teacher Education

Undergraduate  Graduate

## COURSE INFORMATION

Course Designation: EDTE 101 2  
4-letter Designator Prefix Course Number Suffix # Credit Hours

Section Number: 396

Course Title (24 character limit): Introduction to Careers in Education

Cross-listed with which course?  
\_\_\_\_\_  
4-letter Designator Prefix Course Number Suffix

Course Delivery Location:  USC Campus  Off-Campus site

*(If off-campus delivery is being requested, attach a completed Off-Campus Delivery (OCD) form.)*

Course Delivery Method:  Traditional Delivery  Distance Technology Delivery (streaming video, web-based, CD/DVD)

*(If distance technology delivery is being requested for the first time, attach a completed Distance Education Delivery (DED) form.)*

Contract Course?  Yes  No *(If yes, please contact office of Educational Outreach (OEO) for processing)*

Proposed Effective Term for Schedule Exception:

Year: 2011  Fall  Spring  Summer I  Summer II

Estimated # of students: 20

Date Course begins: 08/29/2011 Date Course ends: 01/15/2012

Total # of Class Meetings: 90 Class Meeting Time in Minutes: 50 4500

**INSTRUCTOR INFORMATION**

Name of Instructor: Bruce E. Field fieldb@mailbox.sc.edu 777-3029  
Print Name Email Address Phone Number

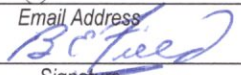
If this is a graduate course, is the faculty member in the regular Graduate Faculty or Term Graduate Faculty database?

Yes  No




**REQUIRED ATTACHMENTS** (The following documents as appropriate must be attached to this form before submission)

- Schedule of all course meeting dates and times, with tally of contact minutes
- Justification Form (JUS)
- Office of Educational Outreach (OEO) Form for contract courses (if appropriate)
- Off-Campus Delivery (OCD) Form (if appropriate) All forms are available at [www.sc.edu/provost/acadprog](http://www.sc.edu/provost/acadprog).

**CONTACT INFORMATION**

Contact Person: Bruce E. Field Clinical Associate Professor  
Print name Title  
fieldb@mailbox.sc.edu 777-3029  
Email Address Phone Number  
 August 2, 2011  
Signature Date

**REQUIRED APPROVALS**

Department Chair or Graduate Director:	<u>Gloria Boutte</u> <small>Print name</small> <u>gsboutte@mailbox.sc.edu</u> <small>Email Address</small>	 <small>Signature</small> <u>7-2489</u> <small>Phone Number</small>	<u>8/9/11</u> <small>Date</small>
Academic Dean:	 <small>Print name</small> <u>d=ke@sc.edu</u> <small>Email Address</small>	 <small>Signature</small> <u>7-8323</u> <small>Phone Number</small>	<u>8/9/11</u> <small>Date</small>
Registrar's Office:	 <small>Print name</small>  <small>Email Address</small>	 <small>Signature</small>  <small>Phone Number</small>	 <small>Date</small>



# JUSTIFICATION FORM

USC Columbia, Lancaster, Salkehatchie, Sumter & Union campuses

# JUS

**INSTRUCTIONS:** Please attach a statement explaining the justification for the proposed program or course action. This form is available online at [www.sc.edu/provost/acadprog](http://www.sc.edu/provost/acadprog).

Date: August 2, 2011 Campus: USC Columbia

College/School: Education

Department (if applicable): Instruction and Teacher Education

Degree Program (if applicable): \_\_\_\_\_

Undergraduate       Graduate

This course is for high school juniors and seniors interested in teaching as a career. As such, it is taught on the local school district schedule, not on the USC Columbia schedule, as part of the students' normal school schedule.

**EDTE 101 and EDTE 101P**  
**Section 396**  
**Fall 2011**  
**Course Syllabus and Meeting Dates and Times**

**Meeting Dates and Times**

These sections of EDTE 101 and EDTE 101P meet on one of two schedules depending on the school/district:

1. Monday through Friday for 50 minutes for 18 weeks (minus scheduled school holidays) for a total of 4500 contact minutes  
Or
2. Every other school day for 100 minutes for 18 weeks (minus scheduled school holidays) for a total of 4500 contact minutes.

**Course Syllabus**

The course syllabus is *Experiencing Education* (2010, 10<sup>th</sup> edition) a curriculum published by the South Carolina Center for Educator Recruitment, Retention, and Advancement (CERRA), with the core course requirements detailed on the following page.

# Core Course Requirements

The Teacher Cadet Program is an introduction or orientation to the teaching profession.

**Although Teacher Cadet instructors are allowed some flexibility in choosing curriculum activities, the following are not optional:**

1. Students will attend a class offered on a block, alternating A/B, 4 x4, or traditional schedule. Classes will consist of lecture, discovery, discussion, simulation, debate, observations, videotaped lessons, role-playing, problem solving, decision-making, and field experience in order to expose and educate Teacher Cadets about learners, schools, and teaching.
2. Students will observe and participate in public school classrooms at the kindergarten, primary, elementary, middle/junior high, and secondary levels. During these observations, students will collect data on the school environment, the students, the teachers, and student/teacher interactions.
3. Students will learn about various personnel in the educational system and their responsibilities (e.g., superintendent, principal, curriculum coordinator, school board member, guidance counselor, special education teacher, psychologist, speech therapist, etc.).
4. Students will discuss both positive and negative aspects of teaching as a career.
5. Students will complete and discuss self-assessments in order to obtain clear pictures of their personal interests and abilities.
6. Students will learn about educational career opportunities.
7. Students will receive information about Teaching Fellows, the South Carolina Teachers Loan, and other college support options.
8. Students will read current newspaper articles, professional journals, and books that relate to education and teaching. They will also view educational videos and broadcasts, listen to educational podcasts, and participate in teleconferencing activities with other Teacher Cadets nationally.
9. Students will be involved in field experiences and observations within a variety of special education classes. (South Carolina has a critical need for special education teachers, and we find that some students are attracted to this field after they have direct contact with students with special needs.)

**One of the high schools will have a Fall semester Teacher Cadet class that needs to be listed as a Fall 2011 class at USC:**

White Knoll High School

EDTE 101 (Intro to Careers in Education)

Section 396

2 credit hours

Times: MTWThF 9:00 to 10:00 a.m.

Location: WKHS 000

Instructor: B. Field

Department Limit: 15

Dates: August 29, 2011 – January 15, 2012

EDTE 101P (Practicum in Careers in Education)

Section 396

1 credit hour

Times: MTWThF 9:00 to 10:00 a.m.

Location: WKHS 000

Instructor: B. Field

Department Limit: 15

Dates: August 29, 2011 – January 15, 2012