



COLLEGE OF EDUCATION
COURSE APPROVAL VERIFICATION FORM
ADVANCED PROGRAMS GOVERNANCE COMMITTEE

Course Designator _____ Prefix ____ Number _____ Suffix ____
(Example: EDUC J999Q)

OR

Degree Program: COUNSELOR EDUCATION
(For Bulletin Changes)

Course Proposer: Joshua Gold Phone: 7-1936

Date Received
1/19/2010

Approved By
James C. Cayer
Chair, Department Committee

Date Forwarded
1/21/2010

1/25/2010

Robert [Signature]
Chair, Department

1/25/2010

Chair, Advanced Programs Governance Committee

Associate Dean, Academic and Student Affairs

Dean, College of Education

Note: If not approved, return packet to person named at the last level of approval.



ACADEMIC PROGRAM ACTIONS

USC Columbia, Lancaster, Salkehatchie, Sumter & Union campuses

APA

INSTRUCTIONS: *This form is used to create, change or terminate an academic program.*

Date: January 13, 2010

Campus: Columbia College/School: College of Education

Department (if applicable): EDST

Undergraduate Graduate

TYPE OF ACTION (Select the appropriate action(s) from the drop down lists below.)

Other (please specify) Bulletin Change

PROGRAM INFORMATION

Degree/Certificate Program Name Counselor Education

Major/Minor/Concentration Name (if different from above) _____

Degree Level Educational Specialist # of Credit Hours 66

REQUIRED ATTACHMENTS

 (The following documents must be attached to this form before submission)

- Justification Form (JUS)
- "Before" and "After" bulletin description on two-column Bulletin Change Form
- List of program-related courses
 - Appropriate course action forms for all program-related courses
- Letters of concurrence from impacted academic units, campuses and/or Dean of Education

PROPOSED EFFECTIVE DATES

Proposed Effective Term for change to database:

Year: 2011 Fall Spring May Session Summer I Summer II

*Program Terminations - Please indicate when the program will cease **admitting** students:*

Year: _____ Fall Spring May Session Summer I Summer II

*Program Terminations - Please indicate when the program will cease **conferring** degrees:*

Year: _____ Fall Spring May Session Summer I Summer II

PROGRAM DELIVERY METHOD

Please note that it may take up to two years prior to program implementation to process requests for new, distance-delivered programs, depending on the complexity of the proposal. Please contact your Dean's Office or see www.sc.edu/provost/acadprog for more information.

Distance Delivery System:

- Streaming Video _____ %
- CD/DVD _____ %
- Web-based _____ %
- Other (Please specify) _____ %

Program Delivery Method: _____ % Traditional _____ % Distance

(If program is to be offered 50% or more using distance delivery and/or at an off-campus location, please notify Department Chair.)

PROGRAM DELIVERY LOCATION

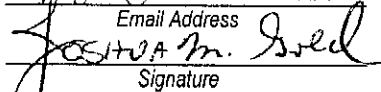
Program Delivery Location: _____ % On-Campus _____ % Off-Campus
 (If program is to be offered 50% or more using distance delivery and/or at an off-campus location, please notify Department Chair.)

Proposed Location of Program: _____
 Facility Address(es) City State Country

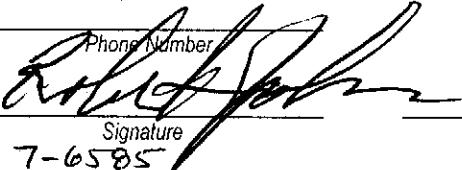
IMPACT ON OTHER ACADEMIC UNITS & CAMPUSES

- 1) Does the proposed change affect the curriculum, students or academic interest of any other unit at USC Columbia or on a USC Regional Campus? Yes No
 If yes, identify which unit(s)/campus(es) _____
 How? _____
 (If yes, please attach letters of concurrence from relevant units and/or the Office of System Affairs.)
- 2) Is the proposed program change designed for P-12 school personnel and/or to prepare graduate students to work in P-12 schools? Yes No
 How? _____
 (If yes, please attach letter of concurrence from Dean of Education.)

CONTACT INFORMATION

Contact Person: Joshua M. Gold Associate Professor
 Print name Title
jsgold@mailboxc.sc.edu 777-1936
 Email Address Phone Number
 January 13, 2010
 Signature Date

REQUIRED APPROVALS

UTS Distance Education (if appropriate):	_____	_____	_____
	Print name	Signature	Date
	_____	_____	_____
	Email Address	Phone Number	
Department Chair:	<u>Robert Johnson</u>		_____
	Print name	Signature	Date
	<u>rjohnson@mailboxc.sc.edu</u>	<u>7-6585</u>	_____
	Email Address	Phone Number	
Academic Dean:	_____	_____	_____
	Print name	Signature	Date
	_____	_____	_____
	Email Address	Phone Number	
Dean of the Graduate School:	_____	_____	_____
	Print name	Signature	Date
	_____	_____	_____
	Email Address	Phone Number	
Academic Program Liaison (APL):	_____	_____	_____
	Print name	Signature	Date
	_____	_____	_____
	Email Address	Phone Number	

Graduate Council Faculty Senate

Date of Faculty Governance Approval (if appropriate)



BULLETIN CHANGE FORM

USC Columbia, Lancaster, Salkehatchie, Sumter & Union campuses

BCH

INSTRUCTIONS: Please attach the proposed language changes exactly as they are to appear in the Bulletin. A two-column format showing both the old wording (left column) and the new wording (right column) is required.

Date: January 13, 2010

Campus: Columbia College/School: College of Education

Department (if applicable): Educational Studies

Bulletin Version: Graduate Undergraduate

Internet or web link to Bulletin Entry: http://bulletin.sc.edu/preview_program.php?catoid=4&pooid=

CURRENT BULLETIN LANGUAGE
(text to be deleted in new version show as strikethrough)
Please note that text should be formatted in Word to show strikethrough. Then, cut and paste the text into the space below.

NEW LANGUAGE OR PROPOSED CHANGE TO BULLETIN
(new text shown as underlined)

Admission
Applicants are responsible for ensuring that their application is complete and received by The Graduate School by December 1 for Summer One Term admission. In addition to The Graduate School's application requirements, applicants must submit a letter of intent stating the student's desire to enter the degree program and outlining long-term professional goals and estimated length of time to complete a program of study. Applicants must also submit a current resume.

Admission
Applicants are responsible for ensuring that their application is complete and received by The Graduate School by December 1 for Summer One Term admission. In addition to The Graduate School's application requirements, applicants must submit a letter of intent stating the student's desire to enter the degree program and outlining long-term professional goals and estimated length of time to complete a program of study. Applicants must also submit a current resume.

Qualifying Process for Practicum (EDCE 802)

The program faculty conducts an assessment of each student's progress throughout the program, including consideration of the student's academic performance, professional development, and personal development as outlined in the EdS Student Handbook

Qualifying Process for Internship (EDCE 805)

Students qualify for Internship by earning both grades of "B" or better in Practicum (EDCE 802) and endorsing evidence of personal and professional development from the Program faculty



JUSTIFICATION FORM

JUS

USC Columbia, Lancaster, Salkehatchie, Sumter & Union campuses

INSTRUCTIONS: *Please attach a statement explaining the justification for the proposed program or course action.*

Date: January 13, 2010

Campus: Columbia College/School: College of Education

Department (if applicable): EDST

Undergraduate Graduate

JUSTIFICATION FOR THE QUALIFYING PROCESSES IN THE EDUCATIONAL SPECIALIST DEGREE PROGRAMS IN COUNSELOR EDUCATION

The Educational Specialist degree programs in Counselor Education at USC have earned accreditation by the Council for the Accreditation of Counseling-Related Educational Programs (CACREP), the accrediting body of the American Counseling Association. Within Section I: The Learning Environment: Structure and Evaluation (CACREP, 2009) is the following wording specific to the responsibility of the academic unit:

“I.P.: The program faculty conducts a systematic developmental assessment of each student's progress throughout the program, including consideration of the student's academic performance, professional development, and personal development.

Consistent with established institutional due process policy and the American Counseling Association's (ACA) code of ethics and other relevant codes of ethics and standards of practice, if evaluations indicate that a student is not appropriate for the program, faculty members help facilitate the student's transition out of the program and, if possible, into a more appropriate area of study.”

Given this mandate, the Program specifies the entrance to the field-based Practicum experience (EDCE 802) and to the field-based Internship experience (EDCE 805) as suitable evaluation points of these criteria. Evaluation of each student by the Program faculty assures the faculty of each student's readiness to interact with clients and may protect clients from unprepared students serving as counselors-in-training.

Therefore, the Program petitions for the additions to the Graduate Bulletin description of the Program the two sections entitled: “Qualifying Process for Practicum (EDCE 802)” and “Qualifying Process for Internship (EDCE 805).”